

**BREMERTON PARKS & RECREATION COMMISSION**  
**REGULAR BUSINESS MEETING**

Minutes of January 24, 2023

Hybrid Meeting: In person at Sheridan Park Community Center w/ option to “zoom in”.

**Commissioner’s Present:** Ben Burnette, Paul Dutky, Katherine Weigel, Jim McDonald, Greg Dawson.

**Staff Present:** Jeff Elevado, Director of Parks and Recreation  
Steve Mutek, Park Operation Manager  
Colette Berna, Park Preservation & Development Manager

- I. **Meeting Called to Order** at 5:31 p.m. by Chair Burnette
- II. **Review of Hybrid Meeting Guidelines - Director Elevado** explained new hybrid meeting system and requested Commissioners state names before speaking so transcript can note who is speaking.
- III. **Approval of Minutes: A motion was made** to approve meetings held on December 20<sup>th</sup>. McDonald/Weigel (M/S/U)
- IV. **Public Comment:** N/A
- V. **Business Items:**
  1. **Nomination and Election of 2023 Parks & Recreation Commission Chair and Vice Chair** Commissioner Burnette was nominated and re-elected as Chair. Commissioner Dutky was nominated and re-elected as Vice-Chair.
  2. **Lulu Haddon Park Master Plan and Renovation Project Public Process Presentation- Ms. Berna** reviewed the need for the Haddon Park renovation project and summarized the extensive public process. Starting in the winter of 2019/2020, a 2-page survey was mailed out to 982 residents living within a 10-minute walk of the park. Based on the public feedback, a concept plan was developed and posted at the park with the opportunity for residents to comment further. The final concept plan was vetted and approved by the P&R Commission before applying for state and federal grants totaling 982k. The project is currently at 60% Construction Documents and is awaiting additional cultural resource investigations (related to use as a former dump site) before completing geotechnical work needed to finalize engineering, with goal to advertise for bid this year.
  3. **2023 Parks & Recreation Commission Meeting and Agenda Proposal Calendar – Director Elevado** provided a handout of the 2023 Commission meeting dates with draft agenda items and reviewed how Commissioners can propose agenda items for upcoming meetings.
- V. **Staff Reports & Updates:**
  - 1) **Kitsap Lake Park Renovation Project – Director Elevado** shared that the Biological Assessment to fulfill permitting requirements has been completed and submitted to Dept. of Army Corps of Engineers. 100% Construction Documents are ready to bid once permits are issued.

**2) Haddon Park Renovation Project – Director Elevado** shared that due to the extensive permitting required for Kitsap Lake Park, Haddon Park is moving ahead in the queue with goal to start construction this year.

**3) Pendergast Regional Park Field Improvements – Ms. Berna** shared that 30% design and estimates (to convert dirt fields to artificial turf and install accessible pathways and restroom) are expected to be completed by end of February.

**4) Lions Park Court Resurfacing Project - Director Elevado** shared that the court resurfacing contract was approved and that to do the work, 4-5 days of dry weather with temperatures exceeding 50 degrees is needed.

**5) Lions Park Lions Statue Project - Director Elevado** shared that the new Lions statues have been installed and look great.

**6) Kiwanis Park Playground Accessibility Upgrade – Ms. Berna** shared that the final renderings for the playground are being completed (using Kiwanis Club colors, navy and tan) and the purchase agreement will be taken to Council soon.

**VI. Commissioner’s Comments:**

**Commissioner Weigel** said she likes the project updates and appreciated the summary of Haddon Park. She volunteers with the Police Dept. and does patrols there. Everyone is very grateful for the patrols, and she thinks the improvements will make it even safer.

**Commissioner McDonald** noticed damage at Lions Park (broken sprinkler line and erosion at Coal Dock) from king tide. He also asked if the City’s Tree Giveaway was successful, inquired if the city has an Urban Forester, and asked about the City’s tree budget. **Director Elevado** shared that the king tide also flooded Evergreen Rotary Park; Public Works had trees left over, and that the city currently consults with a Certified Arborist on an as-needed basis. **Commissioner Weigel** said she is also interested in the tree budget.

**Commissioner Dawson** appreciated agenda calendar hand-out as a planning tool.

**VII. Adjournment: Chair Burnette** adjourned meeting at 7:04 pm.