

BREMERTON PARKS & RECREATION COMMISSION
REGULAR BUSINESS MEETING

Minutes of January 28, 2020

Commissioner's Present: Tim Baker, Ben Burnette, David Hedger, Pat Watson and Maggie Williams

Staff Present: Jeff Elevado, Director of Parks and Recreation
Colette Berna, Park Preservation and Development Manager
Steve Mutek, Park Operations Manager

I. Meeting Called to Order at 5:30 p.m. by Chair Baker

II. Approval of Minutes: A motion was made to approve the minutes from the December 10, 2019 meeting. Hedger/Burnette (M/S/U)

III. Public Comment: N/A

IV. Business Items:

1) Election of 2020 Chair and Vice-Chair

David Hedger nominated Tim Baker for the office of Chairperson. Members elected Tim Baker as Chairperson. David Hedger nominated Ben Burnette for the office of Vice-Chairperson. Members elected Ben Burnette as Vice-Chairperson.

2) 2020 Parks & Recreation Goals and Objectives

Director Elevado shared the summary of the 2020 Parks & Recreation goals submitted with the annual budget. Some examples include improving water quality at Kitsap Lake, improving the comprehensive maintenance program, continuing GIS inventory, implementing community recreation programs, and no time-loss accidents.

V. Staff Reports:

1) Bremerton City Council Retreat Summary

Director Elevado shared that all the Department Heads attended a City Council retreat held at Gold Mountain last weekend and discussed City Council goals. The City Council's discussion focused on affordable housing and reducing parking congestion and did not have any park and recreation specific goals other than improving Kitsap Lake water quality. Prior to the retreat, Mayor Wheeler shared his goals which include three park and recreation initiatives: 1.) Completion of Warren Ave. Playfield Renovation; 2.) Kitsap Lake Park design; and 3.) Develop funding for turfing soccer fields at Pendergast Park.

2) Gold Mt. Golf Course Contract Update

Director Elevado shared that the City went through an 8-month contract review process which included advertising a Request for Proposal (RFP) and receiving proposals from three different companies that run golf courses including Columbia Hospitality (current manager of Gold Mountain). Comparing proposals provided the City an opportunity to renegotiate the contract with Columbia Hospitality to benefit the City and support capital improvements to keep the golf course in good condition. In 2019 Gold Mountain Golf Course had highest revenue ever, nearly 4.7M.

3) **Ivy Green Cemetery Historic Cemetery Preservation Grant Award**

The Department was awarded 25k to make improvements to Ivy Green Cemetery including new roof on storage building and repair of asphalt roadway.

4) **Evergreen Rotary Park Tree Project Update**

Mr. Mutek shared that the Department did approximately 20k of recommended pruning of hazardous limbs and removal of a hazardous tree at the north end of park last summer as identified in the Urban Forestry Management Plan prepared by a Certified Arborist and funded by Dept. of Natural Resources. The majority of the trees along Park Ave. were also identified for removal due to disease and the ones that aren't decayed were recommended for replacement due to conflicts with the overhead utility lines. Mr. Mutek is coordinating with Asplundh and PSE to perform "zone clearance" which will bring the trees about 10' below the powerline which will allow Parks Crew to take the trees down. The Certified Arborist that prepared the Urban Forestry Management Plan is also providing recommendations for appropriate tree species that can be planted at this specific location. The project will also require stumps to be ground and irrigation modifications to get new trees established.

5) **Warren Avenue Park & Playfield Renovation Project Update**

Ms. Berna shared that the contract documents are getting close to going out to bid and permits are underway. The 202k Department of Commerce grant contract is being prepared and will go to City Council for approval next month. Mr. Mutek shared that a lot of demolition is happening on site including gutting the restroom and removal of fencing and trees. Wiring has been located to make irrigation modifications and an additional portion of sewer line has been evaluated and needs replacement.

6) **Kitsap Lake Water Quality**

Mayor Wheeler and City's Water Resources Division has committed funding for up to three years towards chemical treatment and weed harvesting at Kitsap Lake.

7) **Olympus Property**

The Public Works Department has committed to funding 100k towards park amenities (e.g. accessible pathway, accessible parking, portable restroom, shelter, drinking fountain) at the property to serve the neighborhood.

VI. **Commissioner's Comments:**

Commissioner Watson commented that the perimeter control during the tree trimming at Evergreen was handled well. Mr. Mutek said that the Contractor was very concerned for public safety and that the Parks Crew helped with this effort.

Vice Chair Burnette asked if the Olympus property would be officially named. Director Elevado responded that it won't technically be a park (as there is no guarantee that Public Works won't need it for something else later on) but in the meantime it will be beautified so the public can enjoy it. Vice Chair Burnette also asked how brick sales are going for Warren Ave Playfield, and if there are any new areas of standing water that have emerged from all the recent rain. Director Elevado said he would need to check with the Pee Wee Association on the brick sales and that while all the parks are very wet they appear to be holding up well.

VII. **Adjournment: Chair Baker** adjourned the meeting at 6:23 pm.