

**BREMERTON PARKS & RECREATION COMMISSION**  
**REGULAR BUSINESS MEETING**

Minutes of August 23, 2022

Virtual Meeting

**Commissioner's Present:** Ben Burnette, Tim Baker, David Hedger, Patrick Watson, Maggie Williams and Paul Dutky

**Staff Present:** Jeff Elevado, Director of Parks and Recreation  
Steve Mutek, Park Operation Manager  
Colette Berna, Park Preservation & Development Manager

- I. Meeting Called to Order** at 5:31 p.m. by Chair Burnette
- II. Approval of Minutes:** A motion was made to approve minutes for July. Baker/Hedger (M/S/U)
- III. Public Comment:** N/A
- IV. Business Items:**
- 1. Kiwanis Park Accessible Playground Project**  
**Ms. Berna** shared the playground design renderings for both the 2-5 year and 5-12 year play areas using Landscape Structures equipment. The design focuses on enhancing accessibility, playability and durability and was developed with input from P&R staff and Kiwanis Club members. The project is funded by a 130k Kiwanis Club donation and 160k Dept. of Commerce (DOC) grant. **Director Elevado** added that the playground grass surfacing is very expensive but will make a huge improvement to accessibility. The DOC grant contract and equipment purchase will be presented to City Council for approval at the same time. Once the equipment arrives (likely early next year), the demo and install will be scheduled along with a community-build day.
  - 2. Kitsap Lake Park Project Permit Discussion**  
**Director Elevado** summarized the permitting challenges associated with projects that require in-water work (e.g., replacement of the boat ramp/dock and fishing dock) at Kitsap Lake. Due to mapped presence of endangered steelhead by Dept. of Fish & Wildlife at Kitsap Lake, National Marine Fisheries Service (NMFS) is now requiring a Biological Assessment meeting US Army Corps of Engineers requirements for a formal consultation. This process could take up to 2 years and will likely push back construction until the fish window of 2025. **Ms Berna** added that a particle in tire dust was just discovered last year to be detrimental to steelhead habitat and so this is also a concern of NMFS as the biopod proposed to filter the parking lot runoff does not filter this tire particle. The additional permitting and delay of construction at Kitsap Lake Park will require grant extensions and increase the project's construction cost. Staff are working towards moving Haddon Park construction forward to 2023-24 to fill in the gap.
- V. Staff Reports & Updates:**
- 1) Lions Park Court Accessibility Improvement Project**  
**Director Elevado** shared all the work that has been completed including the accessible sidewalk from the parking lot to the courts, accessible gates, picnic table overlook, and concrete pad for the accessible portable restroom. Some regrading needed to be done between the road and the tennis court and some trees that were in the way needed to be removed and

will be replaced. Maintenance staff are currently working on irrigation modifications and getting the regraded areas seeded in. The next step is to get the courts resurfaced and restriped.

2) **Kiwanis Park Fencing Replacement**

**Director Elevado** shared that sections of the wood rail fence at Kiwanis Park have started to fail and will need to be replaced with chainlink fencing to improve safety and durability this fall. **Mr. Mutek** said that eventually all the wood rail fencing will need to be replaced.

3) **Special Events**

**Director Elevado** shared info on upcoming events which include: Blackberry Festival on the Boardwalk over Labor Day Weekend; Pacific Islander festivities at Pendergast; 911 SOS (Save Our Souls) event on September 11th put on to honor first responders and military personnel; and 9/11 Memorial remembrance event at Evergreen Rotary Park.

**VI. Commissioner's Comments:**

**Commissioner Dutky** asked about status of working with Public Works on design of south entrance at NAD Park along Austin Drive. **Director Elevado** shared that he is directly involved with street improvement projects adjacent to parks and that he shared with PW Director Knuckey the desire to improve pedestrian and bicycle access there. **Commissioner Dutky** asked about status of closing Tracyton Beach Blvd. for a temporary park and **Director Elevado** said that the Street Dept. is not in favor of doing this. **Commissioner Dutky** shared that a member of the Washington Trails Association said they could help with the effort of building trails at Pendergast but would need permission to do so at the sewer line easement through private property. **Director Elevado** explained that this is not a priority right now.

**VII. Adjournment: Chair Burnette** adjourned meeting at 6:38 pm.