



MOBILE FOOD VENDOR Requirements of BMC 5.16

Tax & License Division
345 6th Street, Suite 100
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Applicants must submit the following:

1. Business License application and appropriate fee.
2. Regulatory license and fee. \$150/vehicle/year.
3. Vehicle license plate number(s). This will be printed on the regulatory license. Vendors are responsible for notifying the City, in writing, of any license plate number changes.
4. A certificate of insurance naming the City as additional insured for general liability coverage and evidencing proof of automobile liability coverage. General Liability- minimum \$500,000.00 combined single limit bodily injury and property damage and shall include products liability. Automobile Coverage- \$500,000.00 combined single limit per accident for bodily injury and property damage.
5. Copy of picture ID for each owner.

After applying, approval is needed from the following Departments:

- The Kitsap County Health Department.
- Legal Department - Risk Management

Special Conditions:

- Vendors from mobile units shall not use radios or any other sound devices to attract public attention unless in accordance with BMC chapter 6.32
- Operator of vending unit shall comply with any and all federal, state and City laws regarding purity of food and cleanliness of unit.
- A receptacle of adequate size shall be provided on such unit for the deposit of refuse.
- Vending shall occur only on the curbside of the vehicle and shall not impede adjacent parking stalls if conduction business on a city right-of-way.
- Customer lines for service shall not impede pedestrian traffic nor shall they encroach into the roadway or interfere with vehicular traffic.
- Mobile vending units shall not park in locations that will create site distance problems for traveling motorists.

- No signs are allowed on areas adjacent to or outside the mobile vending unit. Signs are allowed on the immediate structure of the mobile vending unit.
- Vendors shall obey all traffic laws and will comply with the BMC.