

## BREMERTON PARKS & RECREATION COMMISSION

### REGULAR BUSINESS MEETING

Minutes of January 26, 2021

Virtual Meeting

**Commissioner's Present:** Tim Baker, Ben Burnette, Pat Watson, Maggie Williams and Dave Hedger

**Staff Present:** Jeff Elevado, Director of Parks and Recreation  
Colette Berna, Park Preservation and Development Manager  
Steve Mutek, Parks Operations Manager

**I. Meeting Called to Order** at 5:31 p.m. by Chair Baker

**II. Approval of Minutes:** A motion was made to approve the minutes from the December 8th 2020 meeting. Hedger/Watson (M/S/U)

**III. Public Comment:** N/A

**IV. Business Items:**

**1. Nomination and Election of 2021 Parks & Recreation Commission Officers**

**Commissioner Burnette** was nominated and elected as Chair. **Commissioner Williams** was nominated and elected as Vice-Chair. Director Elevado thanked Commissioner Baker for his many years as Chair.

**2. COVID-19 Park Status Discussion**

**Director Elevado** shared that Governor Inslee started the Healthy Washington Roadmap to Recover on January 11<sup>th</sup>. Bremerton moved into Phase 1 which allowed reopening of sport courts, ballfields, boat launches and playgrounds with a maximum of 10 people; masks are still required. No shelter or special event reservations are being made at this time. More information can be found on the city's website which is being updated as new information becomes available. **Chair Burnette** asked if there have been any other incidences like the one that happened at Pendergast. **Director Elevado** responded that the Soccer Center had to be told not to run games and the police broke up a large gathering at Lions Park.

**3. 2021 Parks & Recreation Goals & Objectives Discussion**

**Director Elevado** shared goal to safely open facilities and offer recreational programming again. During the pandemic staff have continued moving forward on capital projects (e.g. Warren Ave. Park and Kitsap Lake Park) and securing grants (e.g. Haddon Park, Accessibility Improvements). Commissioners were asked to share any specific goals they would like the Department to focus on this year. The City Council (along with the Mayor and Department heads) is conducting their annual retreat this weekend to discuss their goals and objectives. Better pedestrian and bicycle connectivity between parks is a priority which was also a priority from citizen's during our public outreach for the PROS plan. Director Elevado elaborated that Commissioners can also suggest goals related to maintenance or recreational programs. **Chair Burnette** expressed need to get vacancies filled on Commission.

**V. Staff Reports:**

**1) Warren Ave. Park & Playfield Renovation Project Update**

**Director Elevado** shared that Mr. Mutek is working with the contractor and vendor to replace some rusty fixtures in the restroom and fix a water supply issue. The play equipment is currently

being shipped and our hope is to get it installed next month. Landscaping will also be installed in the next few months and a virtual opening is being considered for the spring.

**2) Kitsap Lake Park Improvement Project Update**

**Director Elevado** shared that Parametrix submitted the JARPA permit which has a 6-month review period by the agencies. The project is on a very tight timeline to get the permitting completed and project out to bid so that the in-water construction work can occur during the allowable July-October fish window. We're also applying for 250k from the Department of Commerce to fund the upland portion of the park including the playground.

**3) Ivy Green Cemetery Historic Cemetery Preservation Grant Award & Project Update**

**Director Elevado** shared that portions of this project which is funded by a 25k historic preservation grant have been completed. Remaining items include the new entry gate (which will be pulled in from sidewalk to make it safer for maintenance vehicles to access), signage and interpretive signage. Bids are currently being procured for the new entry gate.

**VI. Commissioner's Comments:**

**Commissioner Baker** shared that son (that typically isn't a park user) has been going to parks to walk because he can't go to the gym and said Bremerton has some really nice parks. Commissioner Baker also commented that Warren Ave. Park is coming along, and that he enjoyed serving as Chair and is also enjoying passing it on.

**VII. Adjournment: Chair Burnette** adjourned the meeting at 6:07 pm.