

2023 CDBG Project Review Committee Funding Recommendations
Project Descriptions

Exhibit C

CDBG STAFF ADMINISTRATION FUNDING

Grant administration is the general management and coordination of the CDBG/HOME programs, including federal regulation compliance, annual monitoring, citizen participation and development of other sources of funding for community development. 20% of our CDBG entitlement plus program income may be used for planning and administrative costs to deliver the CDBG program requirements. Those funds not being used for administration and planning purposes will be rolled into project use.

MICROENTERPRISE FUNDING

Kitsap Community Resources: Business Education Support and Training

The BE\$T program is designed for low-income individuals and those with limited funds who are interested in mastering the skills necessary to start or expand their own business. Program-wide BE\$T plans to assist 30 new businesses and create 15 new jobs. With the use of CDBG funds the program helps new businesses (1) Develop their business concept; (2) Define and understand their target customer base; (3) Learn about money management and break-even point analysis; (4) Study cash flow, pricing, taxes and financial statements; (5) Learn how to set up operations including legal structure; (6) Design a marketing and sales plan; and (7) Develop their own basic business plan.

In addition to the eight week business training program, BE\$T offers ongoing support for their graduates.

CDBG CAPITAL FUNDING

YWCA Administrative Building Improvements

The YWCA of Kitsap County has had its Administrative Offices in Bremerton for about 75 years. The administrative office houses all YWCA programs including: Housing Case management, Legal Advocacy, DV Support groups, Strengthening Families Training Support, Y Strive and National Program to Build Independence and Soft Skills support, Mental Health Therapy Program, Y Tech. The YWCA administrative building is in need of exterior improvements. These improvements were detailed in the YWCA's application include replacement of exterior siding, windows, doors, and other exterior improvements. The building is also experiencing water intrusion. The Project Review Committee has recommended that funding be utilized to first address this primary concern which impacts any other building improvements.

Bremerton Public Works-Pedestrian Priority Network Infrastructure Improvements

This project will create new curb ramps that improve and connect pathways along High Avenue, building upon the ADA accessible infrastructure in previous CDBG awards. In alignment with the City's ADA transition plan and goals, this project will improve ADA access to transit, city parks, schools, and improve walkability for pedestrians by removing barriers for those with disabilities, and provide connected corridors for foot traffic. Additionally, the Project Review Committee has recommended funding be prioritized for the sites on the East side of High Ave and the two curb ramps adjacent to Kiwanis Park.

WEATHERIZATION AND MINOR HOME REPAIR

Kitsap Community Resources-Weatherization and Minor Home Repair

Funds will be used to provide weatherization and minor home repair services for 6 homes (both owner occupied and rental units) within the City of Bremerton. The funds will specifically be used for contractor labor and materials to install weatherization measures such as surface insulation (attics, walls, floors, and heating ducts), energy efficient heat systems, priority air sealing, and installation of ventilation. Funds will also be used to achieve additional home repairs such as roofing, plumbing, and electrical repairs necessary to ensure the preservation of installed measures. Health and safety improvements will also be prioritized, including shower grab bars, slips trips and falls, and wheelchair ramps.