

**CITY OF BREMERTON  
CITY CLERK**

**NOTICE OF ISSUANCE**

**ADDENDUM 2 TO REQUEST FOR PROPOSALS FOR ON CALL CONFLICT PUBLIC DEFENDER SERVICES  
ROSTER**

Proposals marked “2023 RFP Conflict Public Defender On-Call Roster Pool” must be received by  
**5:00 PM on November 30th, 2023:**

Melinda Monroe

Contracts Administrator

City of Bremerton  
345 6<sup>th</sup> Street, Suite 100  
Bremerton, WA 98337

Please note the full addendum 2 updates posted on the City website. Any proposals received after the scheduled closing time for receipt will be rejected. As multiple awards are anticipated from this RFP, awards may be made prior to the close of the RFP. Qualified proposers are encouraged to submit as soon as possible.

The point of contact for this project is Melinda Monroe at [Melinda.monroe@ci.bremerton.wa.us](mailto:Melinda.monroe@ci.bremerton.wa.us) or (360) 473-5306.

The full text of the RFP is posted on the City website at <http://www.bremertonwa.gov/Bids.aspx> and hard copies can be obtained from the City of Bremerton, Contract Administrator’s Office.



**CITY OF BREMERTON  
Request for Proposal  
for On-Call Conflict Public Defense Counsel**

**ADDENDUM NO. 2**

**DATE:** June 28th, 2023

**REVISIONS TO:**

**Request for Proposal On-call Conflict Public Defense Counsel**

**NOTICE TO ALL RESPONDERS:**

This addendum is issued to clarify, revise, add to or delete from, the original specification or required documents for the above project. This addendum, as integrated with the original request for proposal, shall form the required forms. The noted revisions shall take precedence over previously issued required forms and shall become part of this contract.

**REVISIONS TO THE FOLLOWING SECTIONS ARE AS UNDERLINED BELOW:**

**II. TIME SCHEDULE.**

The On-call Conflict Public Defender Attorney Pool is an open roster and submission and questions may both be submitted at any time up to November 30th, 2023 at 5 pm (PST). The City anticipates using the roster immediately and issuing multiple awards. For this reason, the City encourages qualified proposers to submit as soon as possible.

**VIII. COMPENSATION.**

In consideration of the Contractor performing the Services, the City agrees to pay the Contractor calculated on the basis of the following fees: The City shall pay Contractor the sum of Three Hundred and 00/100 Dollars (\$300.00) per case assigned, except cases only involving probation review or appeal. "Case," as defined in Exhibit "A," Section 1, for which the Contractor is appointed and files a notice of appearance constitutes one "case," regardless of any subsequent withdrawal and reappointment; except that cases appeared on and then withdrawn from because of a further conflict or because a defendant is not indigent are not considered cases. Except for such additional fees set forth specifically below, this fee shall constitute the total compensation payable by the City for all public defender services provided while Contractor is responsible for the case.

In addition to the \$300.00 per case assigned, the City shall pay Contractor Three Hundred and 00/100 Dollars (\$300.00) for each case that proceeds to jury trial and is actually submitted to a jury for deliberation. For cases that have been assigned to the Contractor for probation review where the Contractor has not previously been assigned to the case, the City shall pay the Contractor Sixty-Two and 50/100 Dollars (\$62.50) per case. The City shall pay an extra Fifty and 00/Dollars (\$50.00) at the resolution of the first case assigned for the year if the Contractor has not been a vendor with the City previously. The City shall reimburse the contractor on an annual

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basis for all Bars dues supported by paid invoice support. The annual reimbursement shall not exceed \$30,000.

**X. PUBLICATION.**

Name of Publication:

City of Bremerton Website  
<http://www.bremertonwa.gov/bids.aspx>

Open Dates:

December 21st, 2022 to  
**November 30th, 2023**

NOTE: Acknowledge receipt of this addendum by initialing the corresponding space as indicated on the signature page. The City reserves the right to reject any and all submissions, including, in certain circumstances, for failure to appropriately acknowledge all addendums and original postings.

Acknowledgement of Addendums 1 & 2

\_\_\_\_\_  
Authorized Signer Signature, Date

\_\_\_\_\_  
Name, Title