



# MOBILE FOOD VENDOR Requirements of BMC 5.16

Tax & License Division  
345 6<sup>th</sup> Street, Suite 600  
Bremerton, WA 98337-1873  
Tel: 360.473.5298 or 360.473.5311

## Applicants must submit the following:

1. Business License endorsement at [www.dor.wa.gov](http://www.dor.wa.gov) or **360-705-6741**
2. **Regulatory license application** and fee of **\$150/vehicle/year**.  
The complete regulatory application packet can be submitted via email to [taxinfo@ci.bremerton.wa.us](mailto:taxinfo@ci.bremerton.wa.us) and payment can be submitted over the phone (processing fee will apply). Alternatively, you may mail the complete packet and payment to our office for processing.
3. Vehicle license plate number(s). This will be printed on the regulatory license. Vendors are responsible for notifying the City, in writing, of any license plate number changes.
4. Copy of picture ID for each owner
5. A certificate of insurance naming the City as additional insured for general liability coverage and evidencing proof of automobile liability coverage, please also include the waiver of subrogation. General Liability- minimum \$500,000.00 combined single limit bodily injury and property damage and shall include products liability. Automobile Coverage-\$500,000.00 combined single limit per accident for bodily injury and property damage.

## After applying, approval is needed from the following Departments:

- The Kitsap County Health Department
- City of Bremerton Legal Department - Risk Management

## Special Conditions:

- Vendors from mobile units shall not use radios or any other sound devices to attract public attention unless in accordance with BMC chapter 6.32
- Operator of vending unit shall comply with any and all federal, state and City laws regarding purity of food and cleanliness of unit.
- A receptacle of adequate size shall be provided on such unit for the deposit of refuse.
- Vending shall occur only on the curbside of the vehicle and shall not impede adjacent parking stalls if conducting business on a city right-of-way.
- Customer lines for service shall not impede pedestrian traffic nor shall they encroach into the roadway or interfere with vehicular traffic.
- Mobile vending units shall not park in locations that will create site distance problems for traveling motorists.
- No signs are allowed on areas adjacent to or outside the mobile vending unit. Signs are allowed on the immediate structure of the mobile vending unit.
- Vendors shall obey all traffic laws and will comply with the BMC.