



City of Bremerton

Community Development Block Grant

2020 Consolated Annual Performance and Evaluation Report

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Overall the City of Bremerton is working towards meeting its 2020 Action Plan Goals. The City has been working diligently towards making measurable progress in all of our Consolidated Plan programs and projects. Highlights include:

REVITALIZING TARGETED NEIGHBORHOODS

The City funded comprehensive ADA improvements to its walkways in the Neighborhood Revitalization Strategy Area (NRSA). Prioritization of the work was on pedestrian priority networks which connect the downtown core to points of interest in the NRSA. Barriers to travel such as removal of sidewalk heaving, cracks, and non-ADA compliant curb ramps, were abated. Significant progress was made in abating all hazards to passage within the NRSA.

CREATE SUITABLE LIVING ENVIRONMENTS

The City has funded much needed improvements to the County's only Domestic Violence shelter. Improvements made were focused around lead based paint hazard abatement and security upgrades. These improvements created a much safer, secure living environment for survivors fleeing domestic violence.

IMPROVE AND PRESERVE AFFORDABLE HOMEOWNERSHIP/RENTAL HOUSING

The City of Bremerton, as a member of the Kitsap County HOME Consortium uses its HOME funds for downpayment assistance to income eligible homebuyers. Homebuyers were able to purchase homes on the market and utilize Community Frameworks Downpayment Assistance.

Kitsap Community Resources was able to use CDBG funds to weatherize and provide minor home repairs for 3 households in the Neighborhood Revitalization Strategy Area. Typical repairs include weatherization but also CDBG funds are frequently used to improve health and safety measures in a home allowing the homeowner or renter to stay in their homes for an extended period of time. The City has also committed \$100,000 of funds generated in the Affordable Housing Capital fund to fund Weatherization and Minor HOME Repair to households which make under 60% AMI. These funds have more flexibility for use than CDBG and often times are used to assist in abatement of hazardous insulation in homes and CDBG funds are used to improve insulation and install energy efficient heating systems.

The Bremerton Housing Authority was authorized to receive CARES Act funding to provide emergency rental assistance to households 80% and below of AMI who have been adversely affected by the Coronavirus Pandemic. The Housing Authority has estimated they will serve approximately 200 households with both rounds of CARES Act funding. The City also contributed \$100,000 in funding authorized by HB 1406 to Bremerton Housing Authority to provide emergency rental assistance and eviction prevention to City households and the Housing Authority committed to matching 100% of these funds.

ECONOMIC DEVELOPMENT

Kitsap Community Resources Business Education Support and Training Program provides microenterprise assistance for Low-Income Business owners. The Coffee Oasis HOPE Inc. program was also able to assist extremely low income/homeless youth in job preparation classes, job training internships and assisting youth in acquiring employment after participating in the program. Both of these programs were able to adapt to an online model since the beginning of the Pandemic.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Abate Blight Conditions	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	18650	18650	100.00%			

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Abate Blight Conditions	Non-Housing Community Development	CDBG: \$	Facade treatment/business building rehabilitation	Business	5	3	60.00%			
Abate Blight Conditions	Non-Housing Community Development	CDBG: \$	Brownfield acres remediated	Acre	0	0				
Abate Blight Conditions	Non-Housing Community Development	CDBG: \$	Buildings Demolished	Buildings	4	4	100.00%			
Economic Development-City Wide	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	39				
Economic Development-City Wide	Non-Housing Community Development	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	4				

Econom ic Develop ment- City Wide	Non- Housin g Communi ty Develop ment	CDB G: \$	Jobs created/reta ined	Jobs	65	91	140.0 0%			
Econom ic Develop ment- City Wide	Non- Housin g Communi ty Develop ment	CDB G: \$	Businesses assisted	Busines ses Assist ed	220	138	62.73 %			
Increas e econom ic opportu nities	Non- Housin g Communi ty Develop ment	CDB G: \$	Public service activities other than Low/Moder ate Income Housing Benefit	Perso ns Assist ed	0	158		67	31	46.27 %
Increas e econom ic opportu nities	Non- Housin g Communi ty Develop ment	CDB G: \$	Facade treatment/b usiness building rehabilitatio n	Busine ss	10	2	20.00 %	0	0	
Increas e econom ic opportu nities	Non- Housin g Communi ty Develop ment	CDB G: \$	Homeless Person Overnight Shelter	Perso ns Assist ed	0	45		0	9	

Increase economic opportunities	Non-Housing Community Development	CDBG: \$	Jobs created/retained	Jobs	5	0	0.00%			
Increase economic opportunities	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	4	104	2,600.00%	0	78	
Preserve and Increase Affordable Housing	Affordable Housing	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	31		0	31	
Preserve and Increase Affordable Housing	Affordable Housing	CDBG: \$	Rental units constructed	Household Housing Unit	0	0				
Preserve and Increase Affordable Housing	Affordable Housing	CDBG: \$	Rental units rehabilitated	Household Housing Unit	20	5	25.00%	0	3	

Preserve and Increase Affordable Housing	Affordable Housing	CDBG: \$	Homeowner Housing Added	Household Housing Unit	10	0	0.00%	2	0	0.00%
Preserve and Increase Affordable Housing	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	20	56	280.00%	2	0	0.00%
Preserve and Increase Affordable Housing	Affordable Housing	CDBG: \$	Direct Financial Assistance to Homebuyers	Households Assisted	5	1	20.00%			
Preserve and Increase Affordable Housing	Affordable Housing	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	31		0	31	
Preserve and Increase Affordable Housing	Affordable Housing	CDBG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0		0	0	

Preserve and Increase Affordable Housing	Affordable Housing	CDBG: \$	Housing for Homeless added	Household Housing Unit	0	0		0	0	
Preserve and Increase Affordable Housing	Affordable Housing	CDBG: \$	Housing for People with HIV/AIDS added	Household Housing Unit	0	0		0	0	
Public Facilities-City	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	18960	47380	249.89%			
Public Facilities-City	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0		678	0	0.00%

Public Facilities-City	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				
Public Facilities-City	Non-Housing Community Development	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	0		44	0	0.00 %

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City annually revisits and revises the Request for Funding Proposals and the guidelines for selecting subrecipients to carry out the stated goals and outcomes. By constantly working to streamline our process the City can better align awards with the needs identified in the public process of the Consolidated Plan. Each of the highest priorities outlined in the Consolidated Plan, and adopted by the Bremerton City Council were weighted with higher priority.

The City has made significant achievements in the goals and objectives which were outlined in the Consolidated Plan. This has been the final year of the Consolidated Plan which has included the Neighborhood Revitalization Strategy Area. The City was able to make a significant impact in this NRSA specifically regarding the targets of revitalizing targeted neighborhoods and supporting suitable living environments.

The City of Bremerton's use of funds addresses the priorities and specific objectives identified in the Action Plan. The City is always looking for projects which are able to leverage resources, and the projects funded in 2020 were able to do just that. The City of Bremerton as a requirement spends its Program Income prior to any draws from the Line of Credit. Because of this annually a portion of entitlement

funds carry forward into the next program year. The City also provides a match from its General Fund to help with administrative and planning costs.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	99
Black or African American	30
Asian	3
American Indian or American Native	6
Native Hawaiian or Other Pacific Islander	11
Total	149
Hispanic	11
Not Hispanic	138

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	640,254	643,813

Table 3 - Resources Made Available

Narrative

Amount expended includes CARES act funding as well as prior year (other year EN outside of 2020 EN) funding which is why the amount expended is higher than the resources made available.

The City has also received funding from two rounds of CARES act funding. The City Council authorized the funding to go to the Bremerton Housing Authority for their emergency rental assistance program for households who have been adversely impacted by the Covid-19 pandemic. The City expects to provide assistance to approximately 200 households. The City also funds rental assistance and home repair programs through other sources in the general fund.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
CDBG Target Area	43		
Downtown Bremerton Blight Zone			
Downtown/Residential core NRSA			

Table 4 – Identify the geographic distribution and location of investments

Narrative

This was the last program year where the City funded activities which took place within the Neighborhood Revitalization Strategy Area. The City funded capital projects and activities within the NRSA while funding City-wide job training activities. The City will not have a NRSA in the next Consolidated Plan.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

KCR's weatherization program is able to leverage \$1 for \$1 with other sources private, state and local funds. The City does not require a match but works hard to find recipients of funding who are able to leverage the CDBG resources. The City also makes significant contributions through various resources with the City budget to help match and leverage funds in activities such as BHA rental assistance, and CDBG administration.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	9
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	9

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	4	3
Number of households supported through Acquisition of Existing Units	0	0
Total	4	3

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City works to support affordable housing goals whenever and wherever possible. Affordable housing is high on the priority list for the City Council and the Mayor. The City annually funds both rental assistance and rehabilitation projects to allow households to stay in their homes.

Discuss how these outcomes will impact future annual action plans.

The City will continue to support activities which support affordable housing. The City actively funds rehabilitation projects, but not often new development. The City has funded new development of housing units with its HOME funding for both the Pendleton Place and Manette Housing project. The City has also been actively looking to support projects which assist in the development of affordable ADU's in the City.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	39	0
Low-income	5	0
Moderate-income	5	0
Total	49	0

Table 7 – Number of Households Served

Narrative Information

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)
Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City is a participating member in the Kitsap County Housing and Homelessness Coalition. The Program works closely with social service providers and affordable housing developers. Many of these organizations are part of the Kitsap Continuum of Care Coalition.

The Kitsap Continuum of Care Coalition (KCoCC) assists Kitsap County as a Technical Advisory partner, providing expertise in the following areas:

- Coordinating the required annual Homeless Point In Time Count – a voluntary census of homeless individuals,
- Partnering with Kitsap County to develop the required 10-Year Homeless Housing Plans and periodic updates to the Plan, for approval by the Kitsap Board of County Commissioners, and
- Participating in developing recommendations for annual program funding priorities for adoption by the Kitsap County Board of Commissioners and inclusion in the Notice of Funding Availability (NOFA).

The Homeless Management Information System (HMIS) is an electronic record system that enables information gathering about, and continuous case management of, homeless persons across agencies in a particular jurisdiction (city, county, state). Homeless service providers collect information about their clients and input it in the HMIS so that it can be matched with information from other providers to get accurate counts of homeless clients and the services they need.

WA State legislation (ESSHB 2163) requires that Kitsap social service agencies collect data about homeless individuals and households receiving housing and services. This data collection effort, called the Homeless Management Information System (HMIS), is part of a statewide effort to collect data about the issue of homelessness in order to better understand the scope of the problem, existing gaps in service, and which homeless housing programs are succeeding.

WA Commerce is responsible for operating an HMIS for counties that participate in federal funding through the Balance of State Continuum of Care process, including Kitsap County. Kitsap County is responsible for managing the Kitsap HMIS.

Kitsap agencies that provide homeless housing and services participate in the Kitsap HMIS Collaborative, an agreement to share client data between agencies. Kitsap's data-sharing system provides benefits such as improved client service, accurate data and reporting for funding sources, and better outcome

tracking.

Addressing the emergency shelter and transitional housing needs of homeless persons

The Coronavirus pandemic has posed significant challenges in the homeless community, luckily service providers in the community were able to step up and provide safe locations for temporary and transitional housing. The Kitsap Rescue Mission was able to move their location to the Kitsap County Fairgrounds from their location in downtown Bremerton which allowed for more spread out facilities to comply with social distancing requirements.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Significant action steps were identified in the planning and implementation of the update to the Homeless Housing Plan. These include the following:

- Implementing discharge planning for homeless individuals entering the community from jails, correctional facilities, foster care, hospitals and behavioral health systems of care.
- Encouraging development of affordable housing and alternative housing models through incentives and policy changes.
- Introduce diverse housing types to meet various needs and income levels.
- Adding respite care beds for people with medical needs who are unable to be supported in other shelters.
- Adding Permanent Supportive Housing Units for people with long-term behavioral health and physical health issues that create challenges to stable housing.
- Focusing on tenancy supports and employment/education connections, including the new Medicaid transformation project supported housing and supported employment benefits.
- Expanding the use of performance measures and data to ensure the most efficient use of public funds.
- Implementing trauma-informed care and evidence-based practices
- Expanding leadership, accountability, and opportunities for community education and volunteering.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to

permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The most cost-effective way to decrease homelessness is to intervene before individuals and families lose their housing. Since the pandemic has begun this has been critically important because a significant number of Bremertonians have lost their employment or had a significant loss of income. The City was able to provide resources both from its Affordable Housing funds, and the CARES act to ensure that people maintain their housing while employment may have been adversely impacted.

The Housing Solutions Center of Kitsap County (HSC) is the County's coordinated entry program, a single point of entry where all residents seeking assistance with housing or homeless services are welcomed, assessed and referred to appropriate housing and resources for which they are eligible. The HSC also keeps a community-wide emergency housing wait list. In mid-2016, the HSC launched a more robust diversion component to the intake process, working with each client to determine ways to avoid going into shelter if other available-such as family and friend resources, employment supports, or assistance negotiating with landlords.

The City also works in collaboration with the Bremerton Housing Authority to establish an emergency rental assistance program. The purpose of this program is to provide short term funds to assist with payment of rent, eviction prevention and assistance with security deposits.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City of Bremerton's Housing Authority work with their housing residents to meet their needs as well as encourage their participation in programs that will lead to greater self-sufficiency. The Housing Authority has also undergone significant repairs and upgrades to their public housing units to ensure that there is no significant deferred maintenance which would negatively impact their residents.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Bremerton Housing Authority has activities to increase resident involvement and address the economic and social needs of public housing residents. Bremerton Housing Authority has a Resident Occupant Self-Sufficiency Coordinator. The main purpose of this position is to be a resource coordinator for Public Housing residents to help them gain community connections and work towards self-sufficiency.

Actions taken to provide assistance to troubled PHAs

N/A

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City's planning and building department as well as executive office and City Council focus on their code and policies and how they relate to supporting affordable housing.

1. Planning Documents to help facilitate more Affordable Housing:
2. Developed a Kitsap County and Bremerton Housing Report that identified our housing trends and needs AND included potential goals, policies, and updates to promote affordable housing. Developed City's Infill Toolkit, which identified Code amendments to help support infill development.
3. Zoning Code Amendments
4. Increase density in residential zones. Increase density to match traditional residential densities (in different categories). The City has up-zoned the Residential-only zones. The majority of the City, not including City Centers and commercial areas, was Low Density Residential Zones (R-10). There is now areas with Low-, Medium-, and High-density Residential Areas, with maximum density of 18 and 40 dwelling units per acre (which is an increase from R-10). Increased the minimum density to 6 dwelling units per acre Citywide. Removed impediments to Accessory Dwelling Unit (ADU). This includes removing owner occupancy, increasing the maximum size allowed, removed requirement for additional parking for ADU, reduce design criteria, and allows some existing nonconforming structures to be more easily converted to an ADU. Public Hearing on March 3, 2021 to see if the City will increase the maximum ADUs allowed onsite to two ADUs.
5. International Building Code Update. In January 2020, the City adopted the International Residential Building Code's appendix J that allowed more conversions of "Existing Buildings and Structures" which will benefit Bremerton as we have many existing older structures.
6. Adopted the Multifamily Tax Exemption per State Law
7. Increase the SEPA Categorical exemptions and in certain key areas the City has adopted Planned Action Ordinances.
8. Removed requirement for separate utility hookups for ADU (in most cases). This is a significant reduction in General Facility Charges
9. Have continued to maintain low-cost permits

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The City recently approved allowing residents to build two accessory dwelling units on their property which can increase the number of affordable housing units available in the City. The City's building, planning, public works, executive, Planning commission and City Council work to evaluate policies and

how they relate to the support of affordable housing in the City. Land use policies, and development fees are very favorable in the development of housing units in the City.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Kitsap Community Resources, Community Frameworks, and the Bremerton Housing Authority continue to use trained assessors and inspectors for special handling of pre-1978 housing stock. In the City of Bremerton, all housing projects funded with CDBG or HOME funds are required to complete the Lead Safe Housing Rule checklist and follow proper procedures for housing built before 1978. For single family housing programs, Kitsap Community Resource's Weatherization staff are trained in lead based paint education and lead safe work practices. Both agencies educate clients on lead facts and hand out literature including the EPA pamphlet "Protect Your Family from Lead in Your Home." Contractors and crews working on pre-1978 homes are all trained and certified in lead safe work practices and attend refresher courses. Both agencies have staff trained in the use of the Niton XRF Gun, which assesses the level of lead in surfaces and does readings for other agencies. The City requires a lead based paint hazard assessment on all properties receiving rehabilitation assistance. The level of assessment depends on the activity. • For rehabilitation under \$5,000 per unit on properties built prior to 1978 the City requires a lead based paint test on painted surfaces disturbed as part of the rehabilitation. If the painted area disturbed contains a lead paint a clearance inspection by a State licensed clearance inspector is required to verify that no lead based paint hazards remain after the rehabilitation is completed. The contractor performing the work needs to be HUD certified for lead safe work practices. • For rehabilitation over \$5,000 per unit on properties built prior to 1978 the City requires a lead paint risk assessment by a State licensed lead paint risk assessor. If a painted area that is disturbed contains lead paint a clearance inspection is required to verify no lead based paint hazards remain after the rehabilitation is complete. If a paint hazard exists interim controls must be used to remediate the lead hazards. A clearance inspection by a State licensed clearance inspector must be performed to confirm no lead hazards remain after the rehabilitation is complete. In addition, for rehabilitation exceeding \$5,000 where lead hazards exist on the interior the lead paint hazards must be abated by a State certified lead paint abatement contractor. A clearance inspection by a State licensed clearance inspector must be performed to confirm no lead hazards remain upon completion of the lead abatement. Additionally, the significant activity that the City undertook this year was improvements to the YWCA Alive Shelter. The work done in this project abated all Lead Based Paint hazards and every contractor who worked on the project was certified in Lead Safe Practices. A lead clearance report was also completed by a certified lead inspector.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The purpose of all the City of Bremerton's goals, objectives and projects carried out in the 2020 program year and listed in the 2020 Action Plan (refer to AP-20 and AP-35 in the 2020 Action Plan) are aimed at reducing the number of families in poverty. The City of Bremerton strongly supports the efforts of service providers in the community to end homelessness, help individuals gain self-sufficiency, and provide affordable housing and economic development activities. The HUD CDBG entitlement grant

allows the City of Bremerton to invest at a minimum of \$400,000 annually to reduce the number of poverty-level families.

Specific Actions taken to achieve the anti-poverty goal include:

Partially funding the BE\$T program which assisted entrepreneurs to begin, or sustain small businesses in the community, helps small businesses generate more employment, and help small business owners get assistance in marketing, social media taxes, insurance, financial literacy, and licensing.

Funded the Coffee Oasis Inc. Program which provided business education and internships for homeless youth.

Funded Weatherization and Minor Home repair programs for owners and renters. Often homeowners and tenants face necessary repairs to their home which become very costly. Low income homeowners and renters generally do not have the funds to make these necessary upgrades which occasionally puts the residents in an unsafe situation. This program provides assistance and focuses on the health and safety of the home as well as conservation measures to assist in decreasing energy costs.

Funded health and safety improvements specifically lead hazard abatement to the YWCA Alive Shelter which serves victims of domestic violence and their families. Funded significant ADA improvements to remove accessibility barriers in high traveled pathways throughout the City's NRSA as well as in the City's waterfront park, Evergreen Rotary Park which is the County's only Accessible play facility.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City has pledged to improve coordinated, effective planning programs which improves access to affordable housing. Specifically promotes intergovernmental cooperation and agreements that support strategies and programs to achieve City Housing goals.

The City worked with Kitsap County to hire EcoNorthwest to create an Affordable Housing Inventory and Market Analysis which generated an affordable housing action plan which has action steps to assist in promoting private and public efforts to provide adequate capital for affordable housing projects.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City creates strategic partnerships to enhance the availability of resources and leverage services provided to low and moderate income residents and neighborhoods. Annually the City, Bremerton Housing Authority, and Kitsap Housing and Homeless Coalition, and other housing providers undertaking projects in the City sign a 'Consistency with the Consolidated Plan' document. This document ensures that activities taken throughout the year are consistent with the strategic goals outlined in the Consolidated Plan.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City underwent a Fair Housing Assessment as a component of the new Consolidated Plan and the City anticipates that a formal Fair Housing Assessment will be required by HUD in the next year or so. The City supports and works closely with the Fair Housing Center of Washington. The mission of the Fair Housing Center of Washington is to assure equal access to housing, and other related services to the residents of Washington. The organization achieves this purpose through education, investigation, and enforcement of applicable laws. The City provides information for the Fair Housing Center of Washington and the Northwest Justice Project on its website, through its Code Enforcement Officers, and as requested for individuals who reside in the City and may have an allegation of discrimination relating to a housing transaction. The Fair Housing Center of Washington then conducts an intake to ensure that the housing issue relates specifically to a protected class under federal, state, or local fair housing laws. This has been critically important as eviction moratoriums have been put in place during the Coronavirus pandemic.

The City has pledged through its Comprehensive Plan updates to support efforts to provide for a variety of housing options such as:

- Emergency group housing, homeless shelters and short term housing to meet the needs of the lower income categories;
- Respond to the special needs of the growing elderly population within the City by encouraging a full range of housing options including retirement housing complexes in all residential zones particularly in areas with direct proximity to services and amenities. Encourage programs which allow elderly to remain in their homes as long as possible.
- Provide for integration of special needs housing within the community by allowing for government-assisted housing, housing for low-income families, manufactured housing, group homes, and foster care facilities.
- Encourage construction to meet and exceed ADA standards whenever possible.
- The City has also implemented an ADA transition plan. This plan, required by the Americans with Disabilities Act is intended to guide the City's efforts to provide an accessible transportation system program within the City. The purpose of the Plan is to identify deficiencies in City policies, procedures, and physical assets, and to provide a path to correction of those deficiencies. The plan also provides guidance for removal of accessibility barriers.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Subrecipient monitoring for CDBG and HOME: The City of Bremerton (as an entitlement grantee, and member of HOME Consortium is responsible for monitoring its sub-recipient's and Kitsap County (as an Urban County, and Consortium lead agency) is responsible for monitoring its sub-recipient's activities to ensure compliance with all applicable federal requirements at 24 CFR 570, 24 CFR 576 and 24 CFR 92 for individual project goals, and local CDBG and HOME program requirements. The City of Bremerton selects sub-recipients for CDBG program activities and executes contracts for all funded activities. These contracts meet the applicable program and federal requirements. The County executes HOME written agreements for sub-recipients, including subrecipients within the City of Bremerton and monitors projects funded within the HOME program All projects funded are reviewed for eligibility and compliance by the CDBG administrator, and approved by the Bremerton City Council prior to insertion in the Annual Action Plan. The City monitors contracts for compliance with the specific program requirements applicable to the project including: general management, performance goals, financial management, data collection, reporting, eligibility determinations, environmental review and compliance, non-discrimination, minority business outreach, and labor standards compliance, etc. The City of Bremerton also provides annual technical assistance to interested applicants for CDBG funds to assure compliance with applicable federal requirements. After a contract is executed, the City frequently conducts desk monitoring to ensure continued regulatory compliance. This may include review of procurement processes, attendance at pre-construction meetings to review project requirements with contractors, meetings to review specific requirements, and assistance in creating bid documents. A variety of monitoring techniques are used during the implementation of HUD funded activities by staff to review sub-recipient compliance with federal regulations, and the funding agreement. Through risk assessment, phone conversations, written correspondence, desk monitoring, reviewing specific requirements for each project, and on-site monitoring visits, staff is able to review each funded project and program to ensure that the applicable CDBG and HOME program's regulatory requirements are met. When necessary, the City of Bremerton will take corrective actions to preserve program integrity with funded sub-recipients. Detailed information on the monitoring processes are outlined in the 2020 Policy Plan, and the City of Bremerton CDBG/HOME subrecipient manual. Lastly, the City of Bremerton uses the Consolidated Annual Performance and Evaluation Report (CAPER) as a tool for monitoring performance against the Consolidated Plan and Annual Action Plan goals.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

A legal ad was posted on March 12th which began the 15 day public comment period for the public to review and comment on the performance report.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City has not changed its program objectives. The City has learned from this Consolidated Plan cycle is that circumstances change rapidly. When the City was going through the planning process in 2014 and 2015 for this Consolidated Plan the City was greatly invested in economic redevelopment of the downtown. As the years progressed, the City needed to focus its efforts on affordable housing and improvement of the City's infrastructure. For this reason the City has not determined to include a NRSA in the next Consolidated Plan.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-45 - CDBG 91.520(c)

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PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	183,983.00
02 ENTITLEMENT GRANT	456,158.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	30,081.30
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	13,408.73
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	683,631.03

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	528,392.64
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	528,392.64
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	91,254.00
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	619,646.64
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	63,984.39

PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	104,444.16
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	137,929.35
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	277,800.98
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	520,174.49
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	98.44%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2020 PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	50,621.76
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	50,621.76
32 ENTITLEMENT GRANT	456,158.00
33 PRIOR YEAR PROGRAM INCOME	18,922.39
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	475,080.39
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	10.66%



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PART V: PLANNING AND ADMINISTRATION (PA) CAP	
37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	91,254.00
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	91,254.00
42 ENTITLEMENT GRANT	456,158.00
43 CURRENT YEAR PROGRAM INCOME	30,081.30
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	486,239.30
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	18.77%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Target Area Type	Drawn Amount
2019	3	472	6340030	Kitsap Mental Health-Scattered Site Housing	14B	LMHSP	Strategy area	\$27,155.14
2019	3	472	6412488	Kitsap Mental Health-Scattered Site Housing	14B	LMHSP	Strategy area	\$48,030.46
2019	3	472	6437854	Kitsap Mental Health-Scattered Site Housing	14B	LMHSP	Strategy area	\$4,258.56
						14B	Matrix Code	<u>\$79,444.16</u>
Total								\$79,444.16

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount	
2019	5	474	6398702	City of Bremerton Public Works and Utilities Curb Ramp Construction	03L	LMC	\$1,392.04	
2019	5	474	6437854	City of Bremerton Public Works and Utilities Curb Ramp Construction	03L	LMC	\$8,514.99	
						03L	Matrix Code	<u>\$9,907.03</u>
2020	1	479	6384873	Coffee Oasis HOPE Inc.	05H	LMC	\$15,979.35	
2020	1	479	6412664	Coffee Oasis HOPE Inc.	05H	LMC	\$9,858.41	
2020	1	479	6422395	Coffee Oasis HOPE Inc.	05H	LMC	\$12,392.00	
2020	1	479	6437854	Coffee Oasis HOPE Inc.	05H	LMC	\$6,196.00	
2020	1	479	6442215	Coffee Oasis HOPE Inc.	05H	LMC	\$6,196.00	
						05H	Matrix Code	<u>\$50,621.76</u>
2020	5	483	6422395	Weatherization and Minor Home Repair	14F	LMH	\$22,506.10	
						14F	Matrix Code	<u>\$22,506.10</u>
2020	2	480	6422395	Business Education Support and Training	18C	LMC	\$35,701.99	
2020	2	480	6437854	Business Education Support and Training	18C	LMC	\$6,289.78	
2020	2	480	6442215	Business Education Support and Training	18C	LMC	\$6,489.53	
2020	2	480	6461749	Business Education Support and Training	18C	LMC	\$6,413.16	
						18C	Matrix Code	<u>\$54,894.46</u>
Total								\$137,929.35

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2020	1	479	6384873	No	Coffee Oasis HOPE Inc.	B20MC530011	EN	05H	LMC	\$15,979.35
2020	1	479	6412664	No	Coffee Oasis HOPE Inc.	B20MC530011	EN	05H	LMC	\$9,858.41



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2020	1	479	6422395	No	Coffee Oasis HOPE Inc.	B20MC530011	EN	05H	LMC	\$12,392.00
2020	1	479	6437854	No	Coffee Oasis HOPE Inc.	B20MC530011	EN	05H	LMC	\$6,196.00
2020	1	479	6442215	No	Coffee Oasis HOPE Inc.	B20MC530011	EN	05H	LMC	\$6,196.00
				No	Activity to prevent, prepare for, and respond to Coronavirus			05H	Matrix Code	\$50,621.76
Total										\$50,621.76

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	6	484	6384873	CDBG Administration	21A		\$68,222.95
2020	6	484	6412664	CDBG Administration	21A		\$23,031.05
					21A	Matrix Code	\$91,254.00
Total							\$91,254.00